

REQUEST FOR QUOTATION (THIS IS NOT AN ORDER)	THIS RFQ <input type="checkbox"/> IS <input type="checkbox"/> IS NOT A SMALL BUSINESS SET-ASIDE	PAGE 1 OF 2
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1. REQUEST NO.  1300384619	2. DATE ISSUED  12/20/2013	3. REQUISITION/PURCHASE REQUEST NO.  N65236-14-NR-55028	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING  Unrated		
5a. ISSUED BY  SPAWAR-Systems Center Lant (CHRL) Attn: Cathy B Walton P.O. BOX 190022 North Charleston SC 29419-9022			6. DELIVER BY (Date)  SEE SCHEDULE			
5b. FOR INFORMATION CALL (NO COLLECT CALLS)			7. DELIVERY OTHER <input type="checkbox"/> FOB DESTINATION <input type="checkbox"/> (See Schedule)			
NAME  Cathy B Walton		TELEPHONE NUMBER AREA CODE  843	9. DESTINATION			
		NUMBER  218-5955	a. NAME OF CONSIGNEE SEE SCHEDULE			
8. TO:						
a. NAME		b. COMPANY		b. STREET ADDRESS		
c. STREET ADDRESS			c. CITY			
d. CITY		e. STATE	f. ZIP CODE	d. STATE e. ZIP CODE		
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5a ON OR BEFORE CLOSE OF BUSINESS (Date)  01/06/2014		IMPORTANT: This is a request for information and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or service. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotation must be completed by the quoter.				
11. SCHEDULE (Include applicable Federal, State and local taxes)						
ITEM NO. (a)	SUPPLIES/SERVICES (b)		QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
	SEE SCHEDULE					
12. DISCOUNT FOR PROMPT PAYMENT		a. 10 CALENDAR DAYS(%)	b. 20 CALENDAR DAYS(%)	c. 30 CALENDAR DAYS(%)		d. CALENDAR DAYS
						NUMBER   PERCENTAGE
NOTE: Additional provisions and representations <input type="checkbox"/> are <input type="checkbox"/> are not attached.						
13. NAME AND ADDRESS OF QUOTER			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15. DATE OF QUOTATION	
a. NAME OF QUOTER						
b. STREET ADDRESS			16. SIGNER			
			a. NAME (Type or print)		b. TELEPHONE	
c. COUNTY					AREA CODE	
d. CITY	e. STATE	f. ZIP CODE	c. TITLE (Type or print)		NUMBER	

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## GENERAL INFORMATION

This amendment is issued to:

1. extend the due date for receipt of proposals;
2. change the thresholds for relevant corporate experience for prime and subcontractors;
3. change the number of pages for amplifying information per contract reference; and
4. amend Attachment 1 to change the number of pages for summary description of contract work and add applicable PWS paragraphs numbers.

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## SECTION B SUPPLIES OR SERVICES AND PRICES

Offerors please complete.

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
1001	Battlespace Awareness Support Services Electronics and communications services and solutions in support of mission capabilities within Battlespace Awareness (BA) Portfolio mission areas in accordance with the Contract PWS. (Fund Type - TBD)	1.0	LO			
1004	Contract Data Requirements List (CDRL) In accordance with DD 1423, See Exhibit A (Fund Type - TBD)	1.0	EA			
2001	Battlespace Awareness Support Services Electronics and communications services and solutions in support of mission capabilities within Battlespace Awareness (BA) Portfolio mission areas in accordance with the Contract PWS. (Fund Type - TBD) Option	1.0	LO			

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2004    Contract Data                    1.0    EA

Requirements List  
(CDRL)  
In accordance  
with DD 1423, See  
Exhibit A (Fund  
Type - TBD)  
Option

3001    Battlespace                    1.0    LO

Awareness Support  
Services  
Electronics and  
communications  
services and  
solutions in  
support of  
mission  
capabilities  
within  
Battlespace  
Awareness (BA)  
Portfolio mission  
areas in  
accordance with  
the Contract PWS.  
(Fund Type - TBD)  
Option

3004    Contract Data                    1.0    EA

Requirements List  
(CDRL)  
In accordance  
with DD 1423, See  
Exhibit A (Fund  
Type - TBD)  
Option

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## SECTION C DESCRIPTIONS AND SPECIFICATIONS

### PERFORMANCE WORK STATEMENT (PWS)

#### SPACE AND NAVAL WARFARE SYSTEM CENTER, ATLANTIC

SHORT TITLE: Test and Evaluation (T&E) and In-Service Engineering Activity (ISEA) Distributed Common Ground System –Navy (DCGS-N), Intelligence Carry-on Program (ICOP), Joint Service Imagery Processing System – Navy (JSIPS-N), and the Joint Concentrator Architecture (JCA).

#### 1.0 PLACE(S) OF PERFORMANCE

- a. Charleston, SC
- b. San Diego, CA
- c. Norfolk, VA
- d. Washington, DC
- e. Suitland, MD
- f. Bremerton, WA
- g. Fallon, NV
- h. Naples, Italy
- i. Yokosuka, Japan
- j. Okinawa, Japan
- k. Bahrain

#### 2.0 REFERENCES

All references listed in the base contract are required as applicable. In addition, the following references are required:

Document Number	Document Title
DoD 5220.22M	Industrial Security Manual
DoD Dir 5000.1	Defense Acquisition (for guidance only)
DoD INST 5000.2	General Policies and Procedures (for guidance only)
DoD 5220.22M	National Industrial Security Program
NAVSEA TS9090-31E Technical Specifications	Alterations to Shop's Accomplished by Installation Teams
OPNAVINST 1500.76B	Naval Training Systems Requirements, Acquisition, and Management

#### 3.0 SPECIFICATIONS

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All specifications listed in the base contract are required as applicable.

#### 4.0 SECURITY REQUIREMENTS

The minimum level of security required for this tasking is Top Secret/ SCI. Contractor's request for visit authorization shall be submitted in accordance with DOD 5220.22M (Industrial Security Manual for Safeguarding Classified Information) not later than one (1) week prior to visit. Request shall be forwarded via SPAWAR System Center, Atlantic P.O. Box 190022 Charleston, SC 29419-6392, Attn: Security Office, for certification of need to know by the specified COR/DOCOR. Overall, the DD-254 of the basic contract applies.

#### 5.0 COR DESIGNATION

The COR for this task order is Wilfred Baker who can be reached at phone (843) 218-4829; e-mail: wilfred.baker@navy.mil

#### 6.0 DESCRIPTION OF WORK

##### 6.1 BACKGROUND

Work under this order will consist of that effort required to support Distributed Common Ground System –Navy (DCGS-N), Intelligence Carry-on Program (ICOP), Joint Service Imagery Processing System – Navy (JSIPS-N), and the Joint Concentrator Architecture (JCA).

The contractor must possess extensive training and experience in working with multiple aspects of the Distributed Common Ground System-Navy (DCGS-N) system, to include: Exploitation, Enterprise, Joint Concentrator Architecture (JCA), and Joint Service Imagery Processing System - Navy (JSIPS-N).

The contractor will provide trained, experienced on-site and off-site personnel upon Delivery Order award to support the DCGS-N system and applicable sub-systems located at SPAWARSYSCEN ATLANTIC, Charleston, SC; SPAWARSYSCEN PACIFIC, San Diego, CA; BAE Integration Facility San Diego, CA; Fallon, NV, Yokuska and Okinawa, Japan, Bahrain, the National Maritime Intelligence Center (NMIC) Suitland, MD, Washington, DC. Work spaces and associated support will be provided by the Government as required or at contractor spaces.

##### 6.2 SCOPE

The Contractor is responsible for providing technical assessment and evaluation, program definition, organization, and direction including the development of long and short-range plans as directed. This includes the responsibility for formulating, guiding, and directing the evaluation approach; and defining and negotiating with activity and agency personnel for the necessary resources. In support of DCGS-N, JSIPS-N, JCA, and ICOP, the Contractor will perform the following tasks, based on Assistant Program Manager (APM), Integrated Product Team (IPT) Lead, Lead System Engineer (LSE), Software Support Agency (SSA), and In-Service Engineering Agency (ISEA) defined priorities.

##### 6.3 DEFINITIONS

N/A

##### 6.4 OBJECTIVES

Tasking funded with FY14 RDT&E

##### 6.4.1 Project Management (WBS 3.1.5 Contract Management)

· [CDRLS: A003, A004, A005]

6.4.1.1 The Contractor shall provide project, financial, schedule, and contract management to ensure all work conducted within this PWS is planned and executed in a manner that will achieve cost, schedule, and performance objectives. The Contractor shall ensure coordination and integration of all functional areas in execution of the

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PWS. The Contractor shall use the Contracting Officer Representative (COR) as the primary point of contact for all program activities. The Contractor shall provide status reports, closeout reports, and support Program Management Reviews (PMR) as required.

#### 6.4.2 System DT&E Block 2 (WBS 3.3.1)

[CDRLS: TO01, TO02, TO03, TO04, TO05, TO06, TO07]

6.4.2.1 Site Acceptance Testing (SAT) and System Integration Testing (SIT). The Contractor shall participate in Site Acceptance Testing of the DCGS-N systems to include System Integration Testing (SIT) and integration and verification testing of DCGS-N elements to verify that all requirements in segment specifications are met.

6.4.2.2 Development Test Activities. The Contractor shall perform activities and participate in various technical meetings as needed to provide oversight to the various Test and Evaluation activities in support of the DCGS-N and ICOP Program development. The Contractor shall present technical briefings; participate in Extended Staff meetings, Local Configuration Control Boards (LCCBs), Engineering Review Boards (ERBs), ECR meetings, SE IPT, Risk Review Boards, and Technical Exchanges; meet with members of the Joint Interoperability Test Center (JITC) to coordinate Developmental Testing (DT) and Operational Testing (OT) activities; provide System demonstrations; provide updates to the Test and Evaluation Schedule; and participate in Integrated Master Schedule Meetings. The Contractor shall report participation in meetings and technical events in the monthly progress report.

6.4.2.3 Development Test Planning. The Contractor shall perform software test planning in support of the development of the DCGS-N and ICOP systems. The Contractor shall develop a Program Analysis and Evaluation (PAE) Test Matrix that is independent of the software prime contractor test plans. The software prime contractor plan may serve as a source, especially where other formal requirements/design documentation is not available, but the PAE test matrix must incorporate as much independent test thought as possible.

6.4.2.4 Developmental Test Execution and Reporting. The Contractor shall perform software test execution testing in accordance with an approved Program Analysis and Evaluation PAE Test Plan in support of the development of the DCGS-N and ICOP systems. The Contractor test activities shall include verification and validation testing to ascertain satisfaction of system level requirements; end-to-end testing to simulate operational usage; integration and verification testing of DCGS-N elements to verify that all requirements in segment specifications are met; stress/error testing to determine operational limitations; and backward compatibility (regression) testing to verify that pre-existing required functionality has not been altered.

6.4.2.5 Developmental Test. The contractor shall generate Developmental Test (DT) Test Plans, lead the DT activity, and participate in generating the required DT Test Reports.

6.4.2.6 Evaluation Activities. The contractor shall participate in DCGS-N Increment 1 and ICOP Operational Test & Evaluation (OT&E) testing events, Operational Evaluations (OPEVAL), and Integration Testing. The Contractor shall provide systems engineering support to the development of preparation materials in support of the aforementioned evaluation activities such as test plans and training documentation. The Contractor shall document in technical reports products resulting from Contractor systems engineering support. The Contractor shall provide a trip reports for participation in evaluation activities.

6.4.2.7 Operational Test Readiness Review. The Contractor shall support the preparation of Operational Test Readiness Review (OTRR) and associated briefings. The Contractor shall attend pre-OTRR and OTRR events covered by the scope of this Performance Work Statement (PWS).

#### 6.4.3 Project Management (WBS 3.1.5 Contract Management)

[CDRLS: A003, A004, A005]

6.4.3.1 The Contractor shall provide project, financial, schedule, and contract management to ensure all work conducted within this PWS is planned and executed in a manner that will achieve cost, schedule, and performance objectives. The Contractor shall ensure coordination and integration of all functional areas in execution of the PWS. The Contractor shall use the Contracting Officer Representative (COR) as the primary point of contact for all program activities. The Contractor shall provide status reports, closeout reports, and support Program Management Reviews (PMR) as required.

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#### 6.4.4 Software Maintenance – Block 1 FRP, Block 1 EA ECP, DEN, JCA and JSIPS-N (WBS 4.6.1)

· [CDRLS: TO01, TO02, TO03, TO04, TO05, TO06, TO07]

6.4.4.1 DCGS-N Increment 1 System Engineering, Software Maintenance, and Test Planning. The Contractor shall provide systems engineering support to the sustainment and upgrade of DCGS-N Systems. This task will include responding to technical and programmatic data calls related to the DCGS-N system; defining DCGS-N baselines and versioning; initiating and conducting studies that examine upgrades and changes to the DCGS-N system; initiating and conducting Enterprise Change Requests (ECRs) documenting a needed change to the system; and providing support to the testing and life cycle activities required to sustain the system.

6.4.4.2 Software Test Planning. The Contractor shall perform software test planning in support of Information Assurance Vulnerability Alert (IAVA) Acceptance Testing and the DCGS-N system patches. The Contractor shall prepare a Program Analysis and Evaluation (PAE) Test Matrix that are independent of the software prime contractor test plans. The Contractor shall use the software prime contractor plan as a source, especially where other formal requirements/design documentation is not available, however the PAE Test Matrix must incorporate as much independent test thought as possible. The Contractor shall provide technical reports.

6.4.4.3 System Test Planning. In support of System Upgrade and Patch Test and Evaluation, the contractor shall perform activities and participate in programmatic/managerial meetings as needed to provide oversight to the various Test and Evaluation activities in support of the DCGS-N Program development.

6.4.4.4 IAVA Management. In support of Information Assurance Vulnerability Alerts (IAVA) Management Program the contractor shall, as required participate in the analysis and determination of the impact for vulnerabilities and Communication Tasking Orders (CTOs) released by US CYBER COMMAND and Navy Cyber Defense Operations Command (NCDOC). The contractor shall coordinate with the client Information Assurance Officers (IAO) and System Administrators (SA) to help them ensure proprietary/confidential data and systems are protected. The Contractor shall provide Information Assurance support to the Enterprise and Exploitation Systems to include scanning, Authority To Operate (ATO) documentation, status updates, IA Software Version Description (SVD), load plans, updates to engineering documentation, and meeting support. Contractor shall provide technical reports as required.

6.4.4.5 System Readiness Planning. The Contractor shall provide support to the DCGS-N Family of Systems (Exploitation Suite (ES), Enterprise (DEN), JCA, ICOP and JSIPS-N Security Inspections (SI) and Readiness Inspection (RI) efforts. The Contractor shall participate in the analysis and determination of the impact, and provide assistance in coordinating the remediation of identified vulnerabilities. Contractor shall participate in the coordination of establishing Vulnerability Management Sysetem (VMS) accounts, and the review and monitoring of subject accounts, to ensure DCGS-N Family of Systems (FoS) remain compliant.

#### 6.4.5 Help Desk – CASREP Support (WBS 4.7.3)

· [CDRLS: TO01, TO02]

6.4.5.1 DCGS-N ISEA Help Desk. The Contractor shall provide support to the DCGS-N FoS Program Office Help Desk, based at SSC LANT in Charleston SC. As required, provide DCGS-N system, hardware, I3 and GALE software, and operational support to DCGS-N Customers 24 hours by 7 days a week. The Contractor shall provide the Help Desk with management recommendations on DCGS-N systems to include hardware, I3, and GALE software related issues. The Contractor will participate in software and hardware investigations resulting from issues identified in reported trouble calls during the transition period. The Contractor must also provide Technical Assistance (TA) reports for all support provided to DCGS-N FoS Help Desk Customers. The Contractor shall support program management integration, systems engineering, and testing to resolve system CASREP issues to include sending technicians to correct the CASREP that may include CONUS and OCONUS travel to both shore and ship sites to support urgent operational requirements. The Contractor shall provide installation support to the DCGS-N ISEA for the DCGS-N. The Contractor shall support the addition and movement of DCGS-N workstations within the confines of the fielded site. The Contractor shall submit trip reports. The Contractor shall support DCGS-N FoS assessments to include sending technicians to shore and afloat sites to conduct Deploying Group Systems Integration Testing (DGSIT), Command, Control, Communications, Computers and Combat Systems Readiness Assessments (C5RA), Combat Systems Readiness Assessment (CSRA), and Inspection and Survey (INSURV) inspections.

## 7. GOVERNMENT FURNISHED INFORMATION (GFI)

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N/A

## 8. GOVERNMENT FURNISHED EQUIPMENT (GFE)

### 8.1. GOVERNMENT FURNISHED EQUIPMENT (GFE)

Government Furnished Property (GFE) includes Property, Plant and Equipment (PP&E) (equipment, machine tools, test equipment, etc), Special Test Equipment (STE), and Special Tooling (ST). Unless otherwise specified, all GFE will be provided within 30 days after TO award.

### 8.2. GOVERNMENT FURNISHED MATERIAL (GFM)

## 9. CONTRACTOR ACQUIRED PROPERTY (CAP)

### 9.1. CONTRACTOR ACQUIRED EQUIPMENT (CAE)

Contractor Acquired Equipment (CAE) includes Property, Plant and Equipment (PP&E) (equipment, machine tools, test equipment, etc) purchased by the contractor to support the TO and will be returned to the government at the end of the TO.

### 9.2. CONTRACTOR ACQUIRED MATERIAL (CAM)

Contractor Acquired Material (CAM) includes Operating Material and Supplies (OM&S). This includes materials purchased by the contractor that will be incorporated into, or attached to a deliverable end item or that may be consumed or expended in performing a TO.

## 10. TRAVEL

For estimating purposes, it is anticipated that the following transportation requirements may be necessary:

# Trips	# People	# Days/Nights	From (Location)	To (Location)
4	1	5	Charleston, SC	Norfolk, VA
4	2	10	Charleston, SC	San Diego, CA
4	1	5	Charleston, SC	Washington DC
2	1	5	Charleston, SC	Suitland, MD
4	1	5	Charleston, SC	Bremerton, WA
2	1	5	Charleston, SC	Fallon, NV
2	1	10	Charleston, SC	Naples, Italy
2	1	10	Charleston, SC	Yokosuka, Japan
2	1	10	Charleston, SC	Okinawa, Japan
2	1	10	Charleston, SC	Bahrain

## 11. TRANSPORTATION OF EQUIPMENT/MATERIAL

N/A

## 12. DATA DELIVERABLES

The following table lists all required data deliverables (Contract Data Requirements List (CDRL)) applicable to this task:

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CDRL #	Deliverable Description	TO PWS Reference Paragraph 6.X	Due Date(s)
A003	Task Order Status Reports	6.4.1, 6.4.3	10 <sup>th</sup> working day of each month
A004	Contract Manpower Quarterly Status Report	6.4.1, 6.4.3	Quarterly
A005	Task Order Closeout Report	6.4.1, 6.4.3	30 days after TO completion date
TO01	Conference Agendas/Presentation Materials/Minutes/Reports	6.4.2, 6.4.4, 6.4.5	As required
TO02	Technical Report-Study Services	6.4.2, 6.4.4, 6.4.5	As required
TO03	Engineering Change Request	6.4.2, 6.4.4	As required
TO04	Software Version Description	6.4.2, 6.4.4	As required
TO05	Test Plan	6.4.2, 6.4.4	As required
TO06	Test Procedures	6.4.2, 6.4.4	As required
TO07	Test/Inspection Report	6.4.2, 6.4.4	As required

### 13. SUBCONTACTING REQUIREMENTS

Subcontracting requirements are in accordance with the basic contract. Note: If a prime contractor plans to utilize subcontractor(s) on this Task Order, the prime must revise this TO PWS, replace this note with a list of applicable subcontractors in this paragraph, and submit the revised TO PWS with their proposal/bid. Per clause 52.244-2, if a subcontractor is proposed that is not approved on the basic contract, formal justification and approval is required.

### 14. ACCEPTANCE PLAN

Inspection and acceptance is performed by the COR on all data and non-data deliverables in accordance with the Quality Assurance Surveillance Plan (QASP).

### 15. OTHER CONDITIONS/REQUIREMENTS

Work under this order will be done during normal working hours when practical. However, due to operational requirements, schedules, and the availability of required resources and/or downtime of those resources, extended hours including weekend work may be required. Approval from the Contracting Officer Representative (COR) is required prior to any extended work week performance.

The contractor shall possess or be able to attain the following qualifications and/or certifications:

- Project Management Professional certification
- To comply with DoD/DoN directives, Information Assurance Technicians contractors shall have both an IAT security certification and one or more Operating System or Computing Environment (OS/CE) certification(s). Reference: DoD Manual 8570.01-M (Chg-2), SECNAV Manual M-5239.2 and local CSWF/IAWF & IA WIP directives.
  - o IAT Level 1/2/3 certification
  - o CompTIA Security+
  - o CompTIA Network+
  - o CompTIA A+

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- o CompTIA Server+
- o Certified Information Systems Security Professional (CISSP)
- o Certified Information Systems Auditor (CISA)

16. QUALITY ASSURANCE SURVEILLANCE PLAN (QASP)

Attachment 5

17. OTHER ATTACHMENTS

Exhibit A – Task Order Contract Data Requirements List (CDRL) Attachment 6

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## **SECTION F DELIVERABLES OR PERFORMANCE**

### **CLIN - DELIVERIES OR PERFORMANCE**

The period of performance for the task order base period resulting from this Request for Proposal (RFP) will be one (1) year from date of award. Each option, if exercised, will be one year from date of award.

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## **SECTION G CONTRACT ADMINISTRATION DATA**

Wilfred G Baker, 59110  
PO Box 190022  
North Charleston, SC 29419-9022  
wilfred.baker@navy.mil  
843-218-4829

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## SECTION J LIST OF ATTACHMENTS

SubPricingModel

ProposedSubcontractorChecklist

OrganizationalConflictOfInterest (OCI)Part1

OCIPart 2

QualityAssuranceSurveillancePlan (QASP)

TaskOrderContractDataRequirementsLists(TOCDRLS)

PrimePricingModel

ReferenceInformationSheet(Parts 1 and2)

Reference Information Sheets

Prime Pricing Model

Sub Pricing Model

Proposed Subcontractor Checklist

Organization Conflict of Interest Instructions

Organization Conflict of Interest

Quality Assurance Surveillance Plan

Task Order Contract Data Requirements List

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## **SECTION L INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

### Section L – Instructions, Conditions and Notice to Offerors or Respondents

#### Clauses Incorporated By Reference

-

#### Reference Clause Title & Date

-

52.204-6 Data Universal Numbering System (DUNS) Number (DEC 2012)

52.215-16 Facilities Capital Cost of Money (JUN 2003)

52.215-22 Limitations on Pass-Through Charges - Identification of Subcontract Effort (OCT 2009)

52.222-24 Preaward On-site Equal Opportunity Compliance Evaluation (FEB 1999)

52.237-1 Site Visit (APR 1984)

252.209-7997 Representation by Corporations Regarding an Unpaid Delinquent Tax Liability or a Felony Conviction under any Federal Law—DoD Appropriations (JAN 2013)

252.215-7007 Notice of Intent to Resolicit (JUN 2012)

#### Clauses Incorporated By Full Text

52.211-2 Availability Of Specifications, Standards, And Data Item Descriptions Listed In The Acquisition Streamlining And Standardization Information System (Assist) (Jan 2006)

(a) Most unclassified Defense specifications and standards may be downloaded from the following ASSIST websites:

(1) ASSIST ( <http://assist.daps.dla.mil>);

(2) Quick Search (<http://assist.daps.dla.mil/quicksearch> );

(3) ASSISTdocs.com ( <http://assistdocs.com> ).

(b) Documents not available from ASSIST may be ordered from the Department of Defense Single Stock Point (DoDSSP) by—

(1) Using the ASSIST Shopping Wizard ( <http://assist.daps.dla.mil/wizard> );

(2) Phoning the DoDSSP Customer Service Desk (215) 697-2197, Mon-Fri, 0730 to 1600 EST; or

(3) Ordering from DoDSSP, Building 4, Section D, 700 Robbins Avenue, Philadelphia, PA 19111-5094, Telephone (215) 697-2667/2179, Facsimile (215) 697-1462.

52.211-14 Notice Of Priority Rating For National Defense, Emergency Preparedness, And Energy Program Use (Apr 2008)

Any contract awarded as a result of this solicitation will be a DO rated order certified for national defense, emergency preparedness, and energy program use under the Defense Priorities and Allocations System (DPAS) (15 CFR 700), and the Contractor will be required to follow all of the requirements of this regulation.

52.215-1 Instructions To Offerors -- Competitive Acquisition (Jan 2004)

(a) Definitions. As used in this provision:

“Discussions” are negotiations that occur after establishment of the competitive range that may, at the Contracting Officer's discretion, result in the offeror being allowed to revise its proposal.

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“In writing,” “writing,” or “written” means any worded or numbered expression that can be read, reproduced, and later communicated, and includes electronically transmitted and stored information.

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“Proposal modification” is a change made to a proposal before the solicitation's closing date and time, or made in proposal to an amendment, or made to correct a mistake at any time before award.

-

“Proposal revision” is a change to a proposal made after the solicitation closing date, at the request of or as allowed by a Contracting Officer as the result of negotiations.

-

“Time,” if stated as a number of days, is calculated using calendar days, unless otherwise specified, and will include Saturdays, Sundays, and legal holidays. However, if the last day falls on a Saturday, Sunday, or legal holiday, then the period shall include the next working day.

-

(b) Amendments to solicitations. If this solicitation is amended, all terms and conditions that are not amended remain unchanged. Offerors shall acknowledge receipt of any amendment to this solicitation by the date and time specified in the amendment(s).

-

(c) Submission, modification, revision, and withdrawal of proposals.

(1) Unless other methods (e.g., electronic commerce or facsimile) are permitted in the solicitation, proposals and modifications to proposals shall be submitted in paper media in sealed envelopes or packages

(i) addressed to the office specified in the solicitation, and

(ii) showing the time and date specified for receipt, the solicitation number, and the name and address of the offeror. Offerors using commercial carriers should ensure that the proposal is marked on the outermost wrapper with the information in paragraphs (c)(1)(i) and (c)(1)(ii) of this provision.

(2) The first page of the proposal must show:

(i) The solicitation number;

(ii) The name, address, and telephone and facsimile numbers of the offeror (and electronic address if available);

(iii) A statement specifying the extent of agreement with all terms, conditions, and provision included in the solicitation and agreement to furnish any or all items upon which prices are offered at the price set opposite each item;

(iv) Names, titles, and telephone and facsimile numbers (and electronic addresses if available) of persons authorized to negotiate on the offeror's behalf with the Government in connection with this solicitation; and

(v) Name, title, and signature of person authorized to sign the proposal. Proposals signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office.

(3) Submission, modification, revision, and withdrawal of proposals.

(i) Offerors are responsible for submitting proposals, and any modification, or revisions, so as to reach the Government office designated in the solicitation by the time specified in the solicitation. If no time is specified in the solicitation, the time for receipt is 4:30 p.m., local time, for the designated Government office on the date that proposal or revision is due.

(ii)

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(A) Any proposal, modification, or revision received at the Government office designated in the solicitation after the exact time specified for receipt of offers is "late" and will not be considered unless it is received before award is made, the Contracting Officer determines that accepting the late offer would not unduly delay the acquisition; and

(1) if it was transmitted through an electronic commerce method authorized by the solicitation, it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one working day prior to the date specified for receipt of proposals; or

(2) there is acceptable evidence to establish that it was received at the Government installation designated for receipt of offers and was under the Government's control prior to the time set for receipt of offers; or

(3) it is the only proposal received.

(B) However, a late modification of an otherwise successful proposal that makes its terms more favorable to the Government will be considered at any time it is received and may be accepted.

(iii) Acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of that installation on the proposal wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.

(iv) If an emergency or unanticipated event interrupts normal Government processes so that proposals cannot be received at the office designated for receipt of proposals by the exact time specified in the solicitation, and urgent Government requirements preclude amendment of the solicitation, the time specified for receipt of proposals will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal Government processes resume.

(v) Proposals may be withdrawn by written notice received at any time before award. Oral proposals in proposal to oral solicitations may be withdrawn orally. If the solicitation authorizes facsimile proposals, proposals may be withdrawn via facsimile received at any time before award, subject to the conditions specified in the provision at 52.215-5, Facsimile Proposals. Proposals may be withdrawn in person by an offeror or an authorized representative, if the identity of the person requesting withdrawal is established and the person signs a receipt for the proposal before award.

(4) Unless otherwise specified in the solicitation, the offeror may propose to provide any item or combination of items.

(5) Offerors shall submit proposals in proposal to this solicitation in English, unless otherwise permitted by the solicitation, and in U.S. dollars, unless the provision at FAR 52.225-17, Evaluation of Foreign Currency Offers, is included in the solicitation.

(6) Offerors may submit modifications to their proposals at any time before the solicitation closing date and time, and may submit modifications in proposal to an amendment, or to correct a mistake at any time before award.

(7) Offerors may submit revised proposals only if requested or allowed by the Contracting Officer.

(8) Proposals may be withdrawn at any time before award. Withdrawals are effective upon receipt of notice by the Contracting Officer.

(d) Offer expiration date. Proposals in proposal to this solicitation will be valid for the number of days specified on the solicitation cover sheet (unless a different period is proposed by the offeror).

(e) Restriction on disclosure and use of data. Offerors that include in their proposals data that they do not want disclosed to the public for any purpose, or used by the Government except for evaluation purposes, shall:

(1) Mark the title page with the following legend:

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This proposal includes data that shall not be disclosed outside the Government and shall not be duplicated, used, or disclosed – in whole or in part – for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of – or in connection with – the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source

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without restriction. The data subject to this restriction are contained in sheets [insert numbers or other identification of sheets]; and

(2) Mark each sheet of data it wishes to restrict with the following legend:

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Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal.

(f) Contract award.

(1) The Government intends to award a contract or contracts resulting from this solicitation to the responsible offeror(s) whose proposal(s) represents the best value after evaluation in accordance with the factors in the solicitation.

(2) The Government may reject any or all proposals if such action is in the Government's interest.

(3) The Government may waive informalities and minor irregularities in proposals received.

(4) The Government intends to evaluate proposals and award a contract without discussions with offerors (except clarifications as described in FAR 15.306(a)). Therefore, the offeror's initial proposal should contain the offeror's best terms from a cost or price and technical standpoint. The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary. If the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals.

(5) The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit cost or prices offered, unless the offeror specifies otherwise in the proposal.

(6) The Government reserves the right to make multiple awards if, after considering the additional administrative costs, it is in the Government's best interest to do so.

(7) Exchanges with offerors after receipt of a proposal do not constitute a rejection or counteroffer by the Government.

(8) The Government may determine that a proposal is unacceptable if the prices proposed are materially unbalanced between line items or subline items. Unbalanced pricing exists when, despite an acceptable total evaluated price, the price of one or more contract line items is significantly overstated or understated as indicated by the application of cost or price analysis techniques. A proposal may be rejected if the Contracting Officer determines that the lack of balance poses an unacceptable risk to the Government.

(9) If a cost realism analysis is performed, cost realism may be considered by the source selection authority in evaluating performance or schedule risk.

(10) A written award or acceptance of proposal mailed or otherwise furnished to the successful offeror within the time specified in the proposal shall result in a binding contract without further action by either party.

(11) If a post-award debriefing is given to requesting offerors, the Government shall disclose the following information, if applicable:

(i) The agency's evaluation of the significant weak or deficient factors in the debriefed offeror's offer.

(ii) The overall evaluated cost or price and technical rating of the successful and the debriefed offeror and past performance information on the debriefed offeror.

(iii) The overall ranking of all offerors, when any ranking was developed by the agency during source selection.

(iv) A summary of the rationale for award.

(v) For acquisitions of commercial items, the make and model of the item to be delivered by the successful offeror.

(vi) Reasonable proposals to relevant questions posed by the debriefed offeror as to whether source-selection procedures set forth in the solicitation, applicable regulations, and other applicable authorities were followed by the

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agency.

52.215-20 Requirements For Cost Or Pricing Data Or Information Other Than Cost Or Pricing Data, Alternate Iv (Oct 2012)

(a) Submission of cost or pricing data is not required.

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(b) The offeror shall submit other than cost or pricing data and supporting information prepared in accordance with the Pricing Model provided as Attachment 2 and directions therein.

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The offeror shall submit data other than certified cost or pricing data and supporting information prepared in accordance with Attachments 2A and 2B, Prime and Subcontractor Pricing Models, and directions therein (detailed instructions are provided in the Pricing Models). The Pricing Models contain all of the labor categories and hours that the Government has anticipated for use under this effort. Offerors are to complete the Pricing Models with the information outlined below and this information will be used as a mechanism to evaluate cost for the performance

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Note: Offerors are advised not to make changes to the Pricing Model Format, except for changes required to accommodate individual accounting system requirements. If changes are made to the pricing model, the offeror making any change(s) SHALL indicate changes have been made and detail/explain the accounting requirement necessitating each change.

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PART I--Cost Labor Information:

(1) Current, actual unloaded rates are to be submitted for any "proposed individual". A "proposed individual" is defined as a current employee specifically proposed to perform an estimated number of hours for a labor category. In accordance with the offeror's disclosed estimating system practices, average unloaded direct labor rates may be submitted for all remaining labor categories/hours, i.e. those labor categories/hours not accounted for under the proposed individuals data. Do not submit composite rates encompassing more than one labor category. Offerors should include additional elements such as overtime rates/hours, premium time rates/hours, etc. as applicable.

Note: All labor categories shall be escalated for the option years. Offerors shall use an annual labor escalation rate of 2.5% for each option year for the Service Contract Act (SCA) labor categories, which are subject to the applicable wage determinations, for cost realism purposes. For the non-SCA (exempt) labor categories, offerors shall use actuals, if known, or rates based on historical data, standard practice, or those accepted by DCAA for bidding purposes. The narrative to the Business Proposal must include supporting rationale for the escalation rate proposed.

(2) As discussed in the FAR 52.237-10 "Identification of Uncompensated Overtime" provision, actual hourly rates submitted shall be derived by dividing the proposed individual's actual annual salary by 2080 hours, which is based on a 40 hour work week. Any uncompensated overtime proposed shall be clearly identified within your cost proposal and will be evaluated in accordance with the FAR 52.237-10 "Identification of Uncompensated Overtime" provision in Section L of this solicitation.

(3) List the major areas in the Performance Work Statement (PWS) that will be performed by each proposed individual.

(4) All labor categories to be used in the performance of the proposed contract shall be included in the Pricing Model. All hours required by the solicitation and proposed shall be accounted for in the Pricing Model.

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Part II--Requirement For Information Other Than Cost And Pricing Data:

In accordance with FAR 15.403-3(b), the following information as prescribed below is required for the purposes of assisting the Contracting Officer in determining the cost realism of competing offers. The terms "Cost Realism" and "Information Other Than Cost or Pricing Data" are defined in FAR 2.101.

(1) Direct Labor – Identify the various labor categories required/intended for use under this contract including the number of labor hours, labor rates and total cost for each labor category proposed for each year of the contract. The labor specified under this category shall only be for the prime contractor's direct labor and shall not include any subcontracted labor (see "Subcontracted Labor" below). For the SCA categories in Section C, offerors are required to comply with the appropriate SCA occupation code cross-references as set forth in the Section C labor categories. If this solicitation requires work to be performed at both the contractor and Government sites, then the proposal must include your company policy concerning any stipulations as to when Government site / Contractor site rates are effective.

(2) Fringe Benefits – If applicable and in accordance with your normal accounting procedures, identify the fringe benefit rate(s) and total fringe benefit cost being proposed and identify the cost elements for which the fringe benefit rate is being applied.

(3) Overhead – Identify the current and/or projected overhead rate(s) and total overhead cost being proposed under this solicitation and identify the various cost elements for which overhead is being applied.

(4) Subcontracted Labor – Identify, if applicable, any proposed subcontracting labor intended for use under this contract. Identify the labor categories for which subcontracting is being proposed and include the subcontractor's direct labor rates, number of hours proposed for each labor category, fringe benefits, overhead, G&A, fee, etc., that has been submitted by the subcontractor to the prime contractor for consideration under this contract. For the SCA categories in Section C, offerors are required to comply with the appropriate SCA occupation code cross-references as set forth in the Section C labor categories. This information may be submitted by the subcontractor under separate cover directly to the Contracting Officer.

(5) Other:

A. Direct Cost – Identify any other direct cost elements being proposed which are not included above but are applicable to your cost proposal (e.g., royalties, Special Tooling, Material, Travel, Computer Usage, etc.). Refer to Clause L-329 Other Direct Costs paragraph (g). Include the basis for the proposed amount. The decision as to whether costs are handled as direct or indirect costs rests with the offeror, but shall be consistent with the offeror's approved cost accounting practices as disclosed in the Offeror's Disclosure Statement, or consistent with the Offeror's established accounting practices if the Offeror is not required to submit a Disclosure Statement.

B. Indirect Cost – Identify any other indirect cost element (e.g., Facilities Capital Cost of Money) being proposed which has not been included above and identify the various cost elements for which the rate is applied. Advise if the rates proposed are in accordance with any Forward Pricing Rate Agreements and period of the agreement.

(6) General And Administrative Expense – Identify the General and Administrative Expense (G&A) rate(s) and the total G&A cost proposed and identify the various cost elements for which the G&A is being applied.

(7) Fee – Identify the fee rate, total amount proposed, and the cost elements on which the fee is applied. Refer to Clause 5252.216-9205 (VAR), Fee Determination and Payment (Indefinite Delivery Type Contract) Variation. The cost breakdown shall indicate the offeror's total estimated proposed price for each year and the cumulative proposed price for all years. Any information submitted must support the cost proposed. Include sufficient detail or cross references to clearly establish the relationship of the information provided to the cost proposed. Support any information provided by explanations or supporting rationale, as needed to permit the Contracting Officer and authorized representatives to evaluate the documentation. The offeror is to identify its cognizant Defense Contract Audit Agency (DCAA) and Defense Contract Management Agency (DCMA) Offices providing the following for each cognizant office:

(a) Point of Contact Name,

(b) Address,

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(c) Telephone Number,

(d) FAX Number, and

(e) E-mail address

#### 52.233-2 Service Of Protest (Sep 2006)

(a) Protests, as defined in section 31.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Ordering Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from Space and Naval Warfare System Atlantic, Code 22320, P.O. Box 190022, North Charleston, SC 29419-9022.

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

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#### 52.237-10 Identification Of Uncompensated Overtime (Oct 1997)

(a) Definitions. As used in this provision --

“Uncompensated overtime” means the hours worked without additional compensation in excess of an average of 40 hours per week by direct charge employees who are exempt from the Fair Labor Standards Act. Compensated personal absences such as holidays, vacations, and sick leave shall be included in the normal work week for purposes of computing uncompensated overtime hours.

“Uncompensated overtime rate” is the rate that results from multiplying the hourly rate for a 40-hour work week by 40, and then dividing by the proposed hours per week. For example, 45 hours proposed on a 40-hour work week basis at \$20 per hour would be converted to an uncompensated overtime rate of \$17.78 per hour (\$20.00 x 40 divided by 45=\$17.78).

(b) For any proposed hours against which an uncompensated overtime rate is applied, the offeror shall identify in its proposal the hours in excess of an average of 40 hours per week, by labor category at the same level of detail as compensated hours, and the uncompensated overtime rate per hour, whether at the prime or subcontract level. This includes uncompensated overtime hours that are in indirect cost pools for personnel whose regular hours are normally charged direct.

(c) The offeror's accounting practices used to estimate uncompensated overtime must be consistent with its cost accounting practices used to accumulate and report uncompensated overtime hours.

(d) Proposals that include unrealistically low labor rates, or that do not otherwise demonstrate cost realism, will be considered in a risk assessment and will be evaluated for award in accordance with that assessment.

(e) The offeror shall include a copy of its policy addressing uncompensated overtime with its proposal.

#### 52.252-1 Solicitation Provisions Incorporated By Reference (Feb 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

Internet address: <http://farsite.hill.af.mil/> OR <http://www.arnet.gov/far/>

#### 52.252-5 Authorized Deviations In Provisions (Apr 1984)

(a) The use in any solicitation of any Federal Acquisition Regulation (48 CFR Chapter 1) Provision with an authorized deviation is indicated by the addition of “(DEVIATION)” after the date of the provision.

(b) The use in this solicitation of any Defense Federal Acquisition Regulation Supplement (48 CFR Chapter 2)

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provision with an authorized deviation is indicated by the addition of “(DEVIATION)” after the name of the regulation.

L-303 Alternatives To Military And Federal Specifications And Standards

(a) The Department of Defense is –

(1) committed to minimizing the use of military and federal specifications and standards; and

(2) seeking to use non-government specifications and standards to the maximum extent practicable to satisfy its requirements.

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(b) The offeror –

(1) is encouraged to identify and propose alternatives to specifications and standards cited in this solicitation;

(2) may submit a proposal to the Contracting Officer that, as a minimum, consists of—

(i) a copy of the proposed alternatives;

(ii) a comparison of the proposed alternatives to the specification or standards cited in the solicitation; and

(iii) an analysis supporting the feasibility and cost-effectiveness of the proposal alternatives.

(c) The government will, to the extent practicable, evaluate the acceptability of any proposed alternative. If an alternative proposal is not considered for the instant procurement, it will be considered for future procurements.

If the Contracting Officer does not accept the offeror’s proposed alternative, the offeror agrees to perform in accordance with the specified requirements.

L-317 Var1 Submission Of Proposals (Variation)

(a) Proposal Organization

Proposals shall be submitted in two volumes, one volume containing the “Other Factors” proposal, and the second volume containing the “Cost Proposal”.

(b) Proposal Format

In addition to all other requirements of this solicitation, each offeror shall demonstrate its capability by means of a detailed “Other Factors” proposal in each of the areas indicated under Section M-Evaluation Factors for Award. This information shall be presented in the form of a written proposal as outlined below.

Proposals submitted for consideration for award must address the full scope of requirements as set forth in Sections L and M of the solicitation. Proposals which fail to address the stated requirements will be considered unacceptable.

The offeror shall submit its proposal in the following format:

Volume I	Cover letter should address	Electronic File Name	Electronic Submission	FORMAT
Signed and Dated Cover Letter	-Summary of documents submitted in response to proposal  -Any assumptions or clarifications for the proposal	CovLetter	2 pages maximum:  Attn: (Cathy Walton – cathy.walton@navy.mil)  Proposal shall remain valid for 60 days from RFP close.	Acrobat (.pdf) or MS Word format
Volume I	Other Factors	Electronic File Name	Electronic Submission	FORMAT

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Factor A	Technical Capability	TechCap	<p>Technical Capability Introduction (<i>1 page</i>)</p> <p>Reference Information Sheet (Attachment 1)</p> <p>-Summary Data (Attachment <u>1A</u>)</p> <p>(<i>1 page</i>)</p> <p>-Contract Specific Data (Attachment <u>1B</u>), (1 page per contract reference),</p> <p>(Limit 15 pages for contract specific technical capabilities data)</p>	Acrobat (.pdf) or MS Word format
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Volume II	Business Proposal	Electronic File Name	Electronic Submission	FORMAT
Factor B	Cost/Price Proposal	Cost Proposal	<p>Cover Letter and Business Proposal Narrative (<u>Limit 5 pages</u>) to include:</p> <p>-Cost Narrative</p> <p>-Team Summary Chart (Proposed Team Members)</p> <p>_____</p> <p>Signed/Completed Solicitation/RFP</p> <p>_____</p> <p>Section B Schedule of Supplies or Services</p> <p>_____</p> <p>Pricing Model, Attachment 2</p> <p>_____</p> <p>Subcontractor Pricing Model (if applicable)</p> <p>_____</p> <p>Subcontractor and/or Teaming Agreement (if applicable)</p> <p>_____</p> <p>Proposed Subcontractor</p>	MS Excel Spreadsheet; .xls format



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completeness are of prime importance. Statements such as “will comply,” or “noted and understood “ without supporting narrative to define compliance are not acceptable. cursory responses or responses which merely reiterate or reformulate solicitation language will not be considered as satisfying the requirements of the RFP or as demonstrating the ability to perform. Elaborate brochures or other presentations beyond that sufficient to present a complete and effective proposal are not desired. Elaborate artwork and expensive visual or other presentation aids are not necessary.

Unless otherwise stated, the following formatting requirements apply: For the purpose of this solicitation, a page is defined as one single-sided 8 1/2 x 11 size paper, 1 inch margins, 12 point font and no fold out pages. (NOTE: 12pt font does not apply to forms, tables, graphs, charts, etc.). Any page that exceeds or fails to meet the size, margin, font or total page limit requirements will not be evaluated. Formatting requirements do not apply to documents or Attachments provided by the Government.

## Other Factors Proposal Content (Volume I)

### General Guidelines for Content

The Other Factors Proposal shall be sufficient to enable evaluators to make a thorough and complete evaluation, and to arrive at a sound determination as to whether the requirements of this solicitation are understood and satisfied. To facilitate this evaluation, the Other Factors Proposal shall be sufficiently specific, detailed, and complete to demonstrate clearly and fully that the offeror has a thorough understanding of the requirements for, and technical problems inherent in, the requirements of the solicitation.

Each proposal must be sufficiently complete to demonstrate an understanding of and an ability to comply with all the requirements set forth in Sections L&M of the solicitation. Clarity, completeness, and conciseness are essential and the quality of the proposal will be evaluated in the context of being indicative of the offeror’s capability to perform under the planned effort.

In preparing the proposal, emphasis should be placed on brief, complete, and factual data in the areas set forth in the Request for Proposal (RFP).

The Other Factors Proposal shall consist of the information specified for each evaluation factor listed below. No cost or pricing information shall be included in the Other Factors Proposal, unless specifically directed to do so.

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### Factor A– Technical Capability

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The offeror’s team (prime and subcontractors) shall submit the information below pertaining to relevant Technical Capability, based on an offerors Corporate Experience, using the Reference Information Sheets provided as Attachments 1A and 1B. Offerors are to address all listed on Attachment 1B, Reference Information Sheet-Contract Specific Data. Offerors shall submit data on current contracts performed by the offeror and its proposed significant subcontractors (if applicable) for efforts similar and relevant to the requirements of this Request for Proposal. Current is defined as a contract performed within the last 5 years. Relevant is defined as a contract with an invoiced amount equal to or exceeding \$300K (prime contractor) for efforts similar in scope to the requirements of this Request for Proposal. The more relevant and similar the referenced work performed is to the requirements, the more valuable the experience is to the Government. A significant subcontractor is defined as a subcontractor that will be performing at least twenty percent (20%) of the total proposed labor hours. For significant subcontractors, relevant is defined as a contract with an invoiced amount equal to or exceeding \$60K. Prime contractor data shall be submitted for no less than one (1) and no more than three (3) of the most current and relevant contracts. Significant subcontractor data shall be submitted for no less than one (1) and no more than two (2) of the most current and relevant contracts.

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In the case of orders under GSA GWAC, DoD-wide (Seaport-E, NETCENTS, ITES-2S, ENCORE, etc.) contracts and/or BPA’s, an individual order which meets the definition of “current and relevant” may be submitted as one of the contract references. Additionally, within the contract reference submission limitations as stated above, offerors may submit multiple orders under a single GSA, GWAC, DoD-wide contract or BPA in order to meet the relevancy threshold. However, offerors shall demonstrate the relevancy of these orders to this specific solicitation and all of the orders shall meet the currency requirement of performance and be similar in scope to the requirements of this RFP.

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The multiple order reference shall not exceed the page limit established for a contract reference.

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If you do not have relevant Federal Government contracts, then provide data on state and local government or commercial contracts, in that order, to complete this report.

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Note: For each contract cited on Attachment 1B, line 6 requires the contract type and total contract amount (ceiling), and line 7 requires the final amount invoiced or amount invoiced to date. The invoiced amount for each reference shall meet or exceed \$300K (or \$60K for significant subcontractors). CAUTION: Although a total contract amount may meet the relevancy requirement of \$300K(or \$60K for significant subcontractors) stated above for line 6, if the invoiced amount stated in line 7 does not meet or exceed \$300K (or \$60K) for significant subcontractors), no credit will be given for that contract.

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Technical Capability reference data is limited to companies that are expected to perform this contract effort, i.e., included in the technical and cost/price proposal data submission with assigned labor category hours and teaming agreements. Technical Capability reference data for any company, division, subsidiary, etc., that is not included in the technical and cost/price proposal for this contract effort will not be considered. Offerors are reminded that in accordance with the requirements for the Business Proposal content, written teaming agreements covering other proposed companies, divisions, subsidiaries, etc. of the prime or significant subcontractor(s) must be provided. The prime contractor is considered to be the organization that signs and submits the proposal. The Government must be assured that the prime contractor will be the organization performing the work. CAUTION: It is important to this evaluation that the contract reference(s) submitted represent the technical capability/experience of the same company(s) proposed to perform this effort. Therefore, the government will be comparing the company name(s) cited on the submitted contract reference(s) against the company name(s) cited in the technical and cost/price proposals. In cases where there is any variance between the actual company name(s) cited on the submitted contract reference(s) and the company name(s) identified in the technical and cost/price proposals, the prime contractor MUST provide rationale that clearly identifies the correlation and/or association of the company(s). This rationale is to be provided in the Business Proposal submission. The government will review the rationale and determine if clear correlation and/or association can be made between the company name(s) cited on the submitted contract reference(s) and the technical and cost/price proposals. In cases where such clear correlation and/or association cannot be made, the contract reference(s) will not be considered.

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The offeror shall describe Factor A, its technical capability relative to accomplishing the elements in accordance with the Performance Work Statement (PWS).

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The contractor shall describe their experience providing Developmental Test activities to include Site Acceptance Testing, System Integration Testing, Developmental Test Execution and Reporting, Operational Test & Evaluation events, Operational Evaluations and Integration Testing and Operational Test Readiness Review (OTRR) and associated briefings in support of Exploitation, Enterprise, Joint Concentrator Architecture (JCA), Distributed Common Ground System - Navy (DCGS-N), and Intelligence Carry-on Program (ICOP) systems. (PWS Section 6.4.2.7)

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The contractor shall describe their experience in providing Software Support Activity support to include configuration management of software baselines to include tools used, initiating and conducting Enterprise Change Requests (ECRs), developing Software Version Description (SVD) documentation, and developing software updates and patches. Describe experience performing software test planning in support of IAVA acceptance testing and the DCGS-N system patches. (PWS Section 6.4.4.1)

The contractor shall describe their experience utilizing the Intelligence Community Directive (ICD) 503 and NAVINTEL IA instructions to develop and maintain Security Plans (SP), Security CONOPS, Risk Assessment

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Report (RAR), Security Controls, Security Controls Assessment Test Plans, System Monitoring Plans, Certification and Accreditation, IAVA acceptance testing, patching and developing a Certification and Accreditation packages utilizing the DoD Information Assurance Certification and Accreditation Process (DIACAP) and FISMA (Federal Information Security Management Act) tasking or replacement regulations and guidance. (PWS Section 6.4.4.4)

The contractor shall describe their experience providing hardware, software, operational, communications, and networking support 24 hours by 7 days a week in support of Exploitation, Enterprise, Joint Concentrator Architecture (JCA), Distributed Common Ground System - Navy (DCGS-N), and Intelligence Carry-on Program (ICOP) systems. (PWS Section 6.4.5.1)

Note: When providing elements that make-up the factor, the factor will be evaluated in total, resulting in an adjectival rating.

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Notes:

1. The Reference Information Sheet – Summary Data, Attachment 1 A, shall be submitted for the prime and each significant subcontractor, and is not included in the following page count.

2. For each contract reference, the required Technical Capability information is limited to a maximum of 15 pages that consists of the following pages:

§ 1 page - Attachment 1B, Reference Information Sheet – Contract Specific Data, and

§ Limit 4 pages for amplifying information per contract reference.

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Factor B: Cost/Price Proposal

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The offeror's Cost Proposal shall consist of the following:

- (1) Cover Letter and Business Proposal Narrative to include:
- (2) Cost Narrative
- (3) Team Summary Chart (Proposed Team Members, Business Size, General Description of Planned Tasking)
- (4) Prime/Subcontractor Teaming Disclosure Information (if applicable). Reference L-317(c) General Information.
- (5) Signed and completed Solicitation/RFP (if applicable);
- (6) Prices required by Section B;
- (7) Pricing Model for primes and all subcontractors (electronic spreadsheet in accordance with Attachments 2A and 2B) with an explanation of the Cost Proposal as outlined in Alternate IV to the FAR 52.215-20 "Requirements for Certified Cost or Pricing Data and Data Other Than Certified Cost or Pricing Data" provision. The explanatory information is to be included in the introductory narrative to the Business Proposal. Also include any data required by FAR 52.215-1(c)(2), "Information to Offerors-Competitive Acquisition". Pricing Model is also to include Professional Employee Compensation Plan data and a statement of the offeror's policy regarding Uncompensated Overtime (if any) Ref FAR 52.237-10;
- (8) Subcontracting and/or Teaming Arrangement agreement(s);
- (9) Copies of correspondence from DCAA or DCMA regarding the most recent approval of rates and/or systems, such as Forward Pricing Rate Agreements (FPRAs), Provisional Billing Rates (PBRs), and Accounting

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System Approval. Ref FAR 52.215-20 Alt IV;

L-328 Estimated Labor Hours

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The quantities of labor hours for each labor category shown in the Pricing Model, Attachment 2A, which are to be used by the Offeror for computing total labor costs, represent the Government's current best estimate of requirements. However, the Government can guarantee neither the estimated quantities of labor hours shown for individual labor categories nor the total labor hours. It is recognized that some of the Labor Category titles used in the solicitation may not exactly match the titles normally used in a particular company operation. Accordingly, in order to permit a rapid comparison, each proposal must provide the following:

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(1) Pricing Model, including labor rates and labor categories established in the basis contract.

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(2) A statement of any additional labor categories, estimated hours and related qualifications for labor cost that will be a direct cost based on the offeror's accounting procedures (e.g. management and administrative labor costs.) The offeror's failure to identify or cost such additional labor categories shall result in those labor categories being deemed as mutually agreed upon unallowable costs pursuant to the provisions of FAR 31.201-6(a).

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L-329 Other Direct Cost

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a. The Government's best estimate of Other Direct Cost (ODC) items is set forth in the Pricing Model, Attachment 2A. The Government cannot guarantee either the amount for each category or the total estimated amount. Additionally, these amounts do not include any provision for G&A expense or other loading factors. These ODCs are to be used only to support miscellaneous subcontracting, material, and travel associated with a specific task order. These ODCs are not to be used to cover general contract support charges (e.g., facilities, general office equipment and supplies, cell phones, additional management costs, etc.).

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b. Offerors shall use the stated amounts in the preparation of their cost proposals, except as stated in paragraph (c) below.

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c. If the offeror has reason to believe that the amounts estimated by the Government are understated, the offeror shall notify the Contracting Officer in writing. The offeror shall provide a revised estimate and a detailed basis for the revision(s). If the Government finds the rationale to be sound/compelling, the Government will amend the solicitation accordingly. The same is true if the offeror believes the amount is overstated.

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d. If, based upon the offerors accounting system or disclosure statement, the offeror believes the amounts estimated by the Government are overstated (e.g., an item is included as an element of an indirect expense pool), the offeror may reduce the amount(s). If such a reduction is made, the offeror as part of the initial cost proposal shall provide a detailed explanation/justification to substantiate the reduction. The Government reserves the right to discount any assessment if the basis for the reduction is deemed to be unrealistic or inadequate.

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e. Failure of other direct cost categories/amounts, either as stated herein or proposed, to materialize during actual contract performance, shall not constitute a constructive change to or breach of the contract and shall not form the

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basis for any adjustment to fee whether pursuant to the changes clause or otherwise.

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f. Similarly, the fact that the ODCs in excess of those estimated or proposed are incurred, shall not form the basis for any fee adjustment, whether pursuant to the changes clause or otherwise.

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g. Consistent with Provision 52.215-20, Part II (5)A, the offeror shall identify and propose cost for additional elements of direct cost (i.e. computer usage, reproduction cost, etc.) to be incurred during the performance of the proposed contract consistent with the offeror's Disclosure Statement or the offeror's established accounting practices (if not required to submit a Disclosure Statement). The offeror's failure to identify and cost such additional cost elements shall result in those cost elements being deemed as mutually agreed upon unallowable cost pursuant to the provisions of FAR 31.201-6(a).

#### L-335 Estimated Effective Award Date

For proposal purposes the estimated effective date of contract award is 23 February 2014.

#### L-339 Notice Of Organizational Conflict Of Interest (Dec 1999)

(a) The offeror's attention is directed to FAR Subpart 9.5 as the basic contract contains a clause in Section H relating to organizational conflicts of interest and is applicable to this solicitation.

(b) Prospective offerors are required to furnish with their proposals information that may have a bearing on any existing or potential conflict of interest.

#### L-349 Submission Of Electronic Proposals (Mar 2001) – Alternate I (Mar 2002)

(a) Prime contractors SHALL UPLOAD THEIR PROPOSAL VIA THE SEAPORT-O PORTAL AND MUST BE RECEIVED IN SEAPORT-O BY 06 January 2014, 1400 hours . Subcontractors shall submit their unsanitized proposal directly to the Contracting Officer's email address at [cathy.walton@navy.mil](mailto:cathy.walton@navy.mil). Subcontractors shall send a sanitized proposal directly to the Prime. The Prime shall use the information in the subcontractor's sanitized proposal to include in the Prime's pricing model. The Prime shall not include a copy of the subcontractor's sanitized proposal in their proposal submission. At the time subcontractors submit their proposal electronically; they shall state the following in their email submission:

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Subject: *(Insert Subcontractor Name)* Proposal Submission

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In the body of the email the subcontractor shall state:

"*(Insert Subcontractor name)* is pleased to submit this proposal as a subcontractor for *(Insert Prime contractor name)* for solicitation (enter title of the solicitation)." (b) Each electronic file shall be clearly named in accordance with solicitation provision L-317. E-Proposal files shall not contain classified data. The offeror's e-proposal shall be in accordance with the requirements set forth below:

- In order to facilitate transmission, proposal submission files shall be compressed (zipped) into one, ZIP file entitled "PROPOSAL.PIZ" using WinZip version 6.3 or greater.
- SPAWAR Atlantic's email systems will not accept a .ZIP file so zipped files must be named with a .PIZ in lieu of .ZIP

(c) No paper submission will be accepted for this solicitation. Proposals submitted electronically will be considered late unless the offeror completes the entire transmission of the proposal prior to the closing date and time for receipt of proposals under this solicitation.

(d) The period for questions regarding this request for proposals closes 17 December 2013 at 1400 hours and shall be addressed to Cathy Walton, email [cathy.walton@navy.mil](mailto:cathy.walton@navy.mil).

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## SECTION M EVALUATION FACTORS FOR AWARD

### Section M: Evaluation Factors for Award

#### 52.217-5 Evaluation Of Options (Jul 1990) (Variation)

The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

#### M-307 Evaluation Criteria And Basis Of Award (Best Value) (Variation)

It is the intention of the Navy to award one task order as a result of this solicitation in accordance with FAR 16.505. Attention is directed to contract clause H-5 TASK ORDER PROCESS, Paragraph C, Competitive Ordering Process, which provides that the award will be made to that offeror whose proposal is most advantageous to the Government under the selection criteria set forth in this Section M.

The Government intends to evaluate proposals and award a task order upon initial proposals. Therefore, the offeror's initial proposal shall contain the offeror's best terms from a cost or price and technical standpoint. However, in accordance with clause H-5 of the contract, the Government may contact any or all or a limited number of awardees with questions concerning their responses as permitted under FAR Part 16.

(a) The task order resulting from this solicitation will be awarded to the offeror whose offer, conforming to the solicitation requirements, is determined to provide the best value to the Government. The best value determination will be based on the merits of the offer and the offeror's capability. The best value may not necessarily be the proposal offering the lowest cost, nor receiving the highest technical rating. As specified in the FAR 52.215-1 "Instructions to Offerors" Competitive Acquisition provision, the Government intends to evaluate proposals and award a contract without discussions. An offer must be overall acceptable for the offeror to be eligible for award. Offers That Do Not Conform To The Requirements Stated Herein May Be Determined Unacceptable And May Be Rejected Without Further Evaluation.

If an offeror submits a proposal as a prime contractor on this RFP and is also proposed as a subcontractor for a different prime contractor on this RFP and does not provide evidence of endorsement of the business arrangement (reference provision L-317(c) General Information), that offeror's proposal will not be considered for award.

(b) Proposals will be rated and ranked on the evaluation factors listed below. Evaluation Factors (other than cost) are significantly more important than cost. However, cost is an important factor and should be considered when preparing proposals. While evaluation factors (other than price) are more important than cost, the importance of cost as an evaluation factor increases with the degree of technical equality of the proposals. Accordingly, when offerors are considered essentially equal in terms of technical capability, cost may become the determining factor for award. The Government reserves the right to award to a lower cost offeror when the offers are considered essentially equal in terms of technical capability, or when specific strengths and/or benefits associated with a technically superior offer do not support the payment of any associated cost or price premium. In summary, cost/technical capability tradeoffs will be made.

(c) The offeror's proposal shall be in the format prescribed by, and shall contain a response to, each of the areas identified in Section L. The order of relative importance for the evaluation factors is established as follows:

(1) Factor A (Technical Capability) is significantly more important than Factor B (Cost).

Note: A proposal that receives a rating of "Unacceptable" in any non-cost factor will result in the entire proposal

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being determined "Unacceptable" and ineligible for award.

## Other Factors Proposal (Volume I)

### Factor A: Technical Capability

The Government will evaluate each offeror's (prime and significant subcontractors) technical capability, based on corporate experience. The evaluation will be an assessment of the offeror's technical capability and experience performing Test and Evaluation (T&E) and In-Service Engineering Activity (ISEA) Distributed Common Ground System –Navy (DCGS-N), Intelligence Carry-on Program (ICOP), Joint Service Imagery Processing System – Navy (JSIPS-N), and the Joint Concentrator Architecture (JCA) within areas of similar nature, scope, complexity, and difficulty to that which must be performed under the prospective taskings contemplated by this solicitation. The objective of the evaluation is to make a source selection decision based on the following criteria:

1. depth of experience (the frequency in which an offeror has completed same or similar tasks across the range of tasks within the element);
2. breadth and variation of experience (the multiplicity or variety of programs and/or projects an offeror has completed with same or similar tasks and the range of tasks within the element), with Government experience being most important;
3. complexity of same or similar experience (the degree of difficulty proportional to the same or similar tasks in the context of the Element that the offeror has completed).

The Government's evaluation will be based primarily on the information provided by the offeror and submitted with its proposal (see Section L of the request for proposal for instructions about the preparation of information). Each element within each factor will be evaluated based on the three criteria listed above. The factor adjectival rating will be an overall assessment of strengths, weaknesses, deficiencies, and risks for the entire factor. The Government will evaluate the work performed for each reference for similarity and relevance to the work required under the contemplated contract. The more similar and relevant the demonstrated experience is to the contemplated work, the more valuable the experience is to the Government. The Government reserves the right to consider information other than that included on the offeror-prepared forms. Offerors (prime and significant subcontractors) shall provide reference information only for Technical Capability that is current and relevant as defined in Section L. The offeror will be credited with only those contract references that the Government determines to be current and relevant.

Note: For each contract cited on Attachment 1B, line 6 requires the contract type and total contract amount (ceiling), and line 7 requires the final amount invoiced or amount invoiced to date. The invoiced amount for each reference shall meet or exceed \$300K (or \$60K for significant subcontractors). CAUTION: Although a total contract amount may meet the relevancy requirement of \$300K (or \$60K for significant subcontractors) stated above for line 6, if the invoiced amount stated in line 7 does not meet or exceed \$300K (or \$60K for significant subcontractors), no credit will be given for that contract.

The offeror will be credited with its proposed significant subcontractor's experience only to the extent its subcontractor's experience relates to the work that the subcontractor will perform. The Government's evaluation of significant subcontractor's experience will be based primarily on the information on the forms that are completed for each subcontractor and submitted with the offeror's proposal (see Section L about preparation of those forms for significant subcontractors).

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As stated in Section L, Technical Capability reference data is limited to companies that are expected to perform this contract effort, i.e., included in the technical and cost/price proposal data submission with assigned labor category hours and teaming agreements. Technical Capability reference data for any company, division, subsidiary, etc., that is not included in the technical and cost/price proposal (with associated teaming agreement) for this contract effort will not be considered.

Note: If an offeror fails to include the minimum number of current and relevant contract references for the prime contractor as stated in provision L-317 Submission of Proposals, a rating of unacceptable will be assigned to the Technical Capability Factor, the proposal will be rejected, and the offeror will not be considered for contract award.

## Business Proposal (Volume II)

### Factor B: Cost Proposal

Evaluation of an offeror's proposal shall be based on the information presented in the proposal and information available to the Contracting Office from sources deemed appropriate. Sources typically considered include Defense Contract Audit Agency office, Defense Contract Management Agency, other contracts with the same firms for similar items or services, known commercial sources such as Global Insight Inc. (formally Data Resources, Inc.), Standard and Poor, etc. Proposals which are unrealistic in terms of technical or schedule commitments, or unrealistically high or low in terms of cost, may be deemed reflective of an inherent lack of technical competence, or indicative of a failure to comprehend the complexity of risks of the proposed work and may be grounds for rejection of the proposal. The quality of organization and attention to detail reflected in the business proposal will be considered to be an indication of the quality of organization and level of capability during contract performance. Subjective judgment on the part of the government evaluators is implicit in the entire process.

(a) Proposals will be evaluated for price reasonableness. Cost/Price evaluation will be based on the total cost offered for all lots. Each lot consists of the total cost for material, labor, overhead, general and administrative expenses, miscellaneous subcontracting, travel/per diem, contract data and any miscellaneous cost items. Labor will be evaluated by multiplying the labor rate times the estimated annual hours as set forth in the Pricing Model, Attachments 2A and 2B. The other direct cost, i.e., miscellaneous subcontracting, travel/per diem, material, etc. will be evaluated by ADDING the proposed loading factors such as G&A, material handling, etc., to the Government's estimates specified in the Pricing Model, Attachments 2A and 2B. Contract Data is "Not Separately Priced".

(b) Cost Realism. The Cost Proposal will be evaluated on the overall cost realism exhibited. Cost Realism pertains to the offeror's ability to project costs which are reasonable and the offeror's understanding of the nature and scope of the work to be performed. The purpose of this evaluation shall be:

- (1) to verify the offeror's understanding of the requirements;
- (2) to assess the degree to which the cost/price reflects the approaches and/or risk assessments made in the technical proposal as well as the risk that the offeror will provide the supplies or services for the offered prices/cost; and
- (3) to assess the degree to which the costs included in the cost/price proposal accurately represent the work efforts included in the proposal, and/or other cost-related information available to the Contracting Officer.

Proposed costs may be adjusted, for purposes of evaluation, based on the results of the cost realism evaluation. In addition to easily identifiable cost adjustments, unrealistic cost proposals may result in a re-evaluation and concurrent rescoring of technical proposals. Such re-evaluation based on the cost realism analysis could negatively

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impact the technical rating and ranking of the proposal.

Note: The Government reserves the right to make award based upon the cost realism amount.

(c) Uncompensated Overtime Evaluation. The use of uncompensated overtime, as defined in the FAR 52.237-10, is discouraged by the Government. Based upon our assessment of the technical services required herein, it is unrealistic to expect long-term employees to continually work in excess of the industry norm of 40 hours per week. Therefore, the use of uncompensated overtime in this acquisition represents significant risk to the Government.

Other Requirements:

All proposals are subject to the following limitations:

Labor Categories: Please do not include any labor categories not contained in the Basic Contract without obtaining prior approval from the Ordering Officer. Doing so may render your proposal to be deemed non-responsive. The suggested labor hours and categories are contained in the Attached Pricing Model. If other than the labor categories and hours in the Pricing Model are proposed, the offeror shall include rationale for the differences.

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The offeror shall provide a proposal. This will be a type task order unless the offeror can provide sufficient rationale otherwise, and the Ordering Officer and COR agree with that justification.

The Government anticipates the following based on one (1) twelve (12) month base year period, and two (2) twelve (12) month option period. The LOE is provided only as a guide for contractor use in proposal development—these are not directive in nature.

Base Year:

Cost proposal based on 22,109 hours with each man-year based on 1880 hours .

Option Years:

Same as the base year.

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Tripwire Guidance

Labor Rates - Excessive rates prior to Award: When proposed fully burdened labor rates are in excess of \$250k/year (\$150.00/hour) in any labor category, the SSC LANT Contract Negotiator and Source Selection Authority (SSA) shall address these rates with the cost and technical source selection teams and document analysis of this issue within the Best Value Determination.

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Subcontractors – All subcontract(s) are required to be approved in accordance with FAR Part 44.201. If a new subcontractor is being proposed on this requirement the contractor must provide the required documentation. The information provided must clearly support that the proposed subcontract(s) are appropriate for the tasks involved and consistent with current policy and sound business judgment. (See Attachment 3)

#### Organizational Conflict Of Interest

#### Attachment 4

An Organizational Conflict of Interest can exist due to previous, current, or planned activities and may prohibit an offeror from submitting a competitive proposal because the offeror has an unfair competitive advantage. (As used herein, "offeror" means the proposer or any of its affiliates, proposed consultants or subcontractors of any tier.) SPAWARSCEN Atlantic Contract Negotiators will evaluate potential OCI scenarios based upon the applicable facts and circumstances. SPAWARSCEN Atlantic is committed to working with offerors to avoid, or mitigate, actual or potential OCI situations. Attachment 4 shall be signed, confirming no OCIs exist, and shall be included with the proposal submission.